



VIRGIN ISLANDS WATER & POWER AUTHORITY

IB-02-21

Security Guard Services

ADDENDUM I

1. Page 4 – Is Aggreko site entrance the same as the Water Administration Building?

No.

2. Page 11 – Please define in detail what substances are referred to in this section.

Any substance, oil or petroleum based that may cause an environmental hazard.

3. Page 21 – Is there a template of the Bidder Affidavit that will be provided as specified?

There is no template for this section. The section outlines exactly what Bidder should include in the Affidavit.

4. Page 22 – “Later Bids” – in this section indicates 12:00pm as the time but on cover letter states 10:00am. Which is correct?

Responses should be submitted on or before 10:00 am AST on January 22, 2021.

5. Page 32 – Will WAPA provide the thermometers for temperature screening or the bidder?

WAPA provides.

6. RFP does not provide the type of guard needed for each post, armed or unarmed. Please provide this information for accurate bidding.

Depending on the security level the Authority may be under, all post may require armed guards at some point.

St. Croix eight (8) posts:

1. **Richmond Power Plant ((3) posts (twenty-four (24) hours service, seven (7) days a week)**

Armed

2. **Sunny Isle Business Office ((2) posts 7:30 am to 6:00 pm Monday through Friday except holidays)**

Armed

3. **Estate Glynn Garage ((1) post 4:00 pm to 8:00 am (sixteen (16) hours service) Monday through Friday and twenty-four (24) service on Saturdays, Sundays and holidays.)**

Armed/Unarmed

4. **Estate Glynn Slob ((1) post twenty-four (24) service, seven (7) days a week)**

Armed/Unarmed

5. **Aggreko ((1) post twenty-four (24) service, seven (7) days a week)**

Armed

St. Thomas eight (8) posts:

1. R. Harley Power Plant (three (3) posts twenty-four (24) service, seven (7) days a week)

Armed

2. Business Office ((2) posts 7:30 am to 6:00 pm Monday through Friday except holidays)

Armed

3. Business Office Parking lot ((1) posts 7:30 am to 6:00 pm Monday through Friday except holidays)

Unarmed

4. St. Thomas Water Distribution ((1) post twenty-four (24) service, seven (7) days a week)

Armed/Unarmed

5. Line Department (Bolong) ((1) post twenty-four (24) service, seven (7) days a week)

Armed

St. John two (2) posts:

1. St. John 7J Generation Yard (one (1) post 4:00 pm to 8:00 am Sunday through Saturday, sixteen (16) hours service)

Armed/Unarmed

2. St. John Business Office ((1) post 8:00 am to 5:00 pm Monday through Friday except holidays)

Armed

7. How are mealtime breaks taken? If there is one guard at a post, who is the mealtime handled?
No post is to ever be left unattended. It is up to the contractor, to use their discretion when workload permits, to take a meal break. A supervisor/rover visit can be utilized at this time to allow the standing guard to take a meal break.

8. How many visits by supervisors to post are required on a daily basis?
Every shift is required to have a supervisor on duty that serves as a liaison between WAPA's security team and the security contractor.
9. If the Government of the USVI applies a wage increase, example SUTA, FUTA, etc., can the bidder apply this increase to actual wage bided with written notification and documentation?
Yes, a letter must be submitted to the Authority requesting an increase in rates based on an increase in the employee wages. The change must be specified.
10. Are guards required to have CPR or First Aid training and certifications?
No.
11. Are bathrooms available on site at each location for guard's use?
Yes.
12. Is there good lightening at each location?
Yes.
13. Is there a need to provide pricing for patrol cars, golf carts or bicycles as part of the bid?
That option is up to the bidder.
14. In addition to the business license and the example of the certificate, are other documents required to be provided with the bid?
Articles of Incorporation (Corp); Articles of Organization (LLC); Authorization of Signatory to Bind; Proof of Insurance;
15. We understand that section C of Exhibit A doesn't apply to our Operation. This makes reference to property coverage (buildings, contents, etc.) and Ranger's service is for security guard services.
As outlined in the section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree.
16. Also in USVI classifications of Insurance companies in B since hurricane Maria. No companies are A- or more.
As outlined in the RFP, section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree or wishes to amend.
17. The Agreement in general is structured as if we were a construction company or another related industry – For example, section 2 ("completion date" "acceptance of Contracting Officer");

As outlined in the RFP, section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree.

18. Section 3 – What is a competent resident supervisory representative? What does it entail?

As outlined in the RFP, section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree or wishes to amend.

19. Section 4 – What would those licenses be?

This section is self-explanatory. All licenses applicable for Bidder to perform the work as outlined in the RFP

20. Section 5 – Should be amended to be a service oriented clause and not as stated

As outlined in the RFP, section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree or wishes to amend.

21. Section 6 – Should eliminate reference to “monthly progress reports” since we will be providing security service.

As outlined in the RFP, section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree.

22. Section B(a) – We request to please kindly add 15 days prior written notice to Contractor

As outlined in the RFP, section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree or wishes to amend.

23. Section 12 – Should be completely re worded to reflect the services that shall be provided.

As outlined in the RFP, section labeled 'General Contract Terms, Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree.

24. Section 15 – Indemnification Clause is not reciprocal. Can this language be amended?

As outlined in the RFP, section labeled 'General Contract Terms', Bidder must expressly state those provisions of the contract terms with which the Bidder does not agree.

25. Please provide SOW (Statement of Work) for revision in order to provide comprehensive solution

and pricing.

Please see page 4 of the RFP, which section outlines the services being procured.